

## REFUND OF ADMISSION FEE

If a student chooses to withdraw from the programme of study in which he/she is enrolled, the following four-tier system for the refund of fees remitted by the student shall be followed:

Sr.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is served
1	100%	15 days before the formally-notified last date of admission
2	80%	Not more than 15 days after the formally-notified last date of admission of the concerned programme
3	50%	More than 15 days but less than 30 days after formally-notified last date of admission of the concerned programme
4	Nil	More than 30 days after formally-notified last date of admission of the concerned programme

*\*(Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit)*

In case of (1) in the table above, an amount of 10% of the aggregate fees shall be deducted as processing charges from the refundable amount